



**Rantec Power Systems, Inc
Los Osos, California**

Job Description

Job Title: Repairs Service Manager

Date: April 2026

Department: Repairs

FLSA Status: Exempt

Reports To: Operations Program Manager

Scope

The Rantec Repairs Service Manager's primary responsibility is to ensure the business unit is meeting goals that contribute to the overall success of the Company. The position has a broad range of responsibilities; from establishing policies and procedure for the business segment; creating and implement strategies to achieve targets; assuring that the day-to-day operations supporting the segment are operating effectively.

Essential Duties and Responsibilities, including but, are not limited to the following;

- Develop and maintain policies and procedures across functional lines relative to the repairs business.
- Manages interfaces with customer services, quality, engineering, finance and supply chain departments, as required.
- Accurate interpretation of policies and procedures to provide a uniform approach to repairs.
- Ability to hold others accountable and to ensure policies and procedure are followed consistently across the business.
- Actively monitors business unit goals to ensure that progress is made, and goals are on track to reach the desired outcome by set deadlines.
- Lead efforts in supplier performance improvement based on scorecards and internal metrics.
- Communicates the expectation levels and vision to team members.
- Motivate, encourage and train staff in a manner that results in high performance and general growth of the business unit.
- Oversee a Repairs Administrator, ensuring day-to-day procedures are executed on time.
- Devise new marketing strategies to increase product sales or reexamine and modify strategies that are not pushing the business unit to meet its goals.
- Ability to be well-organized, analytical and work towards the big picture while still keeping the day-to-day objectives on track.
- Ability to work flexible hours, as required.
- Ability to work in a safe professional manner adhering to all regulatory requirements including OSHA, EPA, State and Federal Regulations.
- As the Company's success relies on the productivity of our team and adherence to customer product schedules, an essential function of this position is the ability to arrive to work on-time, and work each day, as scheduled.
- Perform other duties as assigned

Qualifications/Requirements

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

This position requires access to our export-controlled commodities, technical data, technology and services. These items are restricted under the International Traffic in Arms Regulations (ITAR) to U.S. Citizens, Lawful Permanent Residents of the U.S. and properly licensed foreign persons. Therefore, employment is contingent on compliance with ITAR regulations and successfully obtaining and maintaining the necessary export authorization license from the U.S. Department of Commerce's Bureau of Industry and Security, U.S. Department of State's Office of Defense Trade Controls, or other applicable government agency.

Requirements/Experience

- Bachelor's Degree in Engineering or Business.
- 5+ years of Supervision, Manufacturing Engineering and Manufacturing/Operations experience preferred.
- Ability to effectively communicate (verbal and written) with all levels of the business and present to groups.
- Ability to use data to determine root causes of issues and to drive corrective action.
- Ability to successfully execute duties under pressure from deadlines.
- Excellent communication and organizational skills; ability to provide accurate concise management summary of status and information.
- Proficient in Microsoft Project, Word, Excel, and Access, and MRP/ERP systems.

Physical Requirements

The physical demands described here are representative of those to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Work within a factory environment, including moderate noise and chemical odors
- Moving between sitting, standing and walking.
- Consistently lifting and handling up to 10 pounds and periodically lifting up to 49 pounds.
- Specific vision abilities required by this job close vision, distance vision, peripheral vision, depth perception and the ability to focus, with correction, if needed.
- Use of require Personal Protective Equipment (i.e., face mask, gloves, goggles, etc.), as required.

Rantec is proud to be an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, age, or status as a protected veteran. Rantec will consider reasonable accommodation to its policies for employees and applicants due to sincerely held religious beliefs.